

KU School of Engineering

Master's Degrees - Graduation Checklist

Name: _____ Student ID# _____

Dept / Program: _____ Major: _____

Degree Type: M.C.E. (other exam or presentation) M.C.M. (other exam or presentation)

Defense / Exam Date: _____ Time: _____ Location: _____

Committee Members:

Chair: _____

Requirements for Graduation:

- "Apply to Graduate" for the correct semester in [Enroll & Pay](#) (if you applied for a previous semester, you must re-apply in E&P)
- Update and submit your Plan of Study (PoS) for final approval at: <http://gradplan.engr.ku.edu/>. Please make sure all classes that count towards your degree are included and correct. Do not include coursework with a grade of "C- or below" as meeting graduate degree requirements. If you have any incomplete (I) or waiting grades (WG) from previous semesters, please contact your instructor or department assistant to get those changed.
- Complete the 2020-2021 [Engineering Graduate Level Report Form](#) online for graduation purposes.

Departmental / Program Requirements Met: _____
Graduate Advisor or Director / Program Coordinator Date

School of Engineering Requirements Met: _____
Graduate Academic Services Representative Date